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Dear Client:

I hope that 2021 was a healthy and happy year for you all and that your holidays were enjoyable. This year will be my 44th tax season in private practice. I have no plans to retire but I will be making some major changes in 2022. Jill and I are building a home in Venice, FL and will be relocating there in mid to late summer of 2022. I will be giving up my Belmont, MA office that I have occupied since 1982 and opening an office in Florida.

As a CPA, I have reciprocity in every state and will maintain my full time practice. My hope is that I will be able to retain and service my entire client base. Zoom calls and telephone conferences will replace face to face meetings. I assure you that I will continue to provide each of you with the highest level of personal service that you have always received from my firm. If you have any questions or concerns about my move, feel free to reach out to me.

Last tax season, we offered clients an “auto fill” version of our income tax questionnaire. This was well received and we will offer it again this tax season. You can easily access it by going to my website ([russkcpa.com](http://russkcpa.com)) and finding the auto fill version under the “Income Tax Questionnaire” tab.

**Beginning this season, we will no longer be providing a hard copy of your Federal and State returns in your package. Instead, we will be sending you a complete copy of your Federal and State return in a secure email.** Simply establish a password to receive and send me secure emails through **my secure provider, [deliveryslip.com](http://deliveryslip.com).** The income tax package that we mail to you will contain your E-File authorization forms, your instruction letter and if applicable, payment vouchers and estimated tax vouchers. **Beginning this year, you will have the option of returning your signed Federal and State E-File authorization forms via email or fax. This will speed up the processing of your income tax returns. I would strongly advise any email with attachments containing social security numbers be returned in a secure email to my office.**

For those clients with multiple forms and attachments to their questionnaire, I would respectfully request you send a package to me rather than scanning and emailing me 40 or 50 pages of documents. It is time consuming to download, print and confirm receipt of each document.

